



EMPLOYMENT RECORD

LIST ALL EMPLOYMENT AND EMPLOYERS FOR THE PAST FIVE (5) YEARS. USE ADDITIONAL SHEETS OF PAPER, IF NEEDED.

LIST THE EMPLOYERS IN ORDER, STARTING WITH YOUR PRESENT OR MOST RECENT EMPLOYER:

EMPLOYMENT DATES FROM/TO	NAME, ADDRESS & TELEPHONE NO. OF EMPLOYER	TITLE & WAGE RATE	REASON FOR LEAVING
1.			
2.			
3.			
4.			
5.			
6.			

EDUCATION

	SCHOOL/ADDRESS/SUBJECT	NO. OF YEARS ATTENDED	DID YOU GRADUATE?
GRAMMAR SCHOOL			
HIGH SCHOOL			
COLLEGE			
CORRESPONDENCE SCHOOL			
TRADE, BUSINESS OR VOCATIONAL SCHOOL			

GENERAL

SUBJECTS OF SPECIAL STUDY OR INTEREST: \_\_\_\_\_  
\_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY? \_\_\_\_\_ IF SO, DESCRIBE CONVICTION\* (INCLUDING THE STATE AND COUNTY WHERE SUCH CONVICTION OCCURRED): \_\_\_\_\_  
\_\_\_\_\_

\*A CONVICTION RECORD WILL NOT NECESSARILY BE A BAR TO EMPLOYMENT, AND FACTORS SUCH AS AGE AT THE TIME OF OFFENSE, SERIOUSNESS AND NATURE OF THE VIOLATION, AND REHABILITATION WILL BE TAKEN INTO ACCOUNT.

REFERENCES

LIST AT LEAST THREE (3) PERSONS WHO ARE NOT RELATED TO YOU IN ANY WAY WHO HAVE KNOWN YOU FOR AT LEAST ONE (1) YEAR:

NAME	ADDRESS AND TELEPHONE NO.	YEARS KNOWN
1.		
2.		
3.		

WHAT QUALIFICATIONS DO YOU HAVE THAT WILL BENEFIT THIS COMPANY?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## CERTIFICATION

I certify that the information I have provided, including, but not limited to, information provided in this application, any resume or during interview(s) is true and correct. I understand that any false statements, misrepresentations, or omissions of information may be considered an act of dishonesty, and may result in the rejection of my application from further consideration, or my dismissal from employment with NuAire, Inc., if I have already been employed.

I authorize the Company or its agents to investigate my employment background by soliciting information from present and past employers, and release the Company from any liability regarding disclosure.

I authorize the Company to perform criminal background checks through individual counties, the Bureau of Criminal Apprehension and federal courts. I also authorize the Company to perform a credit check in accordance with the Fair Credit Reporting Act. I understand that NuAire will provide me with additional information and I may be required to provide additional authorization and release to the Company to perform these background checks.

I also understand that if I am offered a position with NuAire, I will follow the policies and procedures of the Company and provide additional information and complete examinations as requested to complete my employment file.

I understand that if I am offered a position of employment, it will be conditioned upon my ability to meet the physical requirements of the job. The requirements involve a two-step process:

1. I may be required to pass a drug and alcohol test.
2. If I pass the drug and alcohol test, I may also be required to undergo a physical examination which tests for essential job-related abilities.

I understand that this application for employment in no way obligates the Company to employ me, and is not a contract of employment. I understand that if I am hired, my employment is "at will." Even if I successfully complete a probationary period of employment, my employment may be terminated with or without cause, and with or without notice, at any time, at the option of NuAire or myself.

I certify that I have completed this employment application, and that all of the entries contained within the application and any information submitted along with the application are true and correct to the best of my knowledge.

\_\_\_\_\_  
(Applicant Signature)

Date: \_\_\_\_\_